



Board of Governors of the City of London School

Date: THURSDAY, 13 JUNE 2019

Time: 11.00 am

Venue: CITY OF LONDON SCHOOL, QUEEN VICTORIA STREET, EC4V 3AL

Members:	Deputy James Thomson	Alderman & Sheriff Vincent Keaveny
	Tim Levene	Ronel Lehmann (External Member)
	Alexander Barr	Lord Levene of Portsoken (External Member)
	Deputy Keith Bottomley	Deputy Edward Lord
	Dominic Christian	Paul Madden (External Member)
	Marianne Fredericks	Christopher Martin (External Member)
	Rosie Gill (External Member)	Sylvia Moys
	Caroline Haines	Ian Seaton
	<i>Chairman of the City of London</i>	Paul Stein (External Member)
	<i>Freemen's School (Ex-Officio Member)</i>	<i>Chairman of the City of London School for Girls (Ex-Officio Member)</i>

Enquiries: Polly Dunn
polly.dunn@cityoflondon.gov.uk

Presentations on Safeguarding and PSHE will be given at 10.30am
Lunch will be served at the City of London School at 1pm

NB Part of this meeting may be subject to Audio Visual Recording

Future Board meeting dates

9 October 2019 – 11am (City of London School)
11 December 2019 – 11am (City of London School)
11 March 2020 – 11am (Guildhall)
10 Jun 2020 – 11am (City of London School)
7 October 2020 – 11am (City of London School)
9 December – 11am (City of London School)

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**
To receive the Order of the Court of Common Council dated 25 April 2019 appointing the Board and setting its Terms of Reference.

For Information
(Pages 1 - 2)
4. **ELECTION OF CHAIRMAN**
To elect a Chairman in line with Standing Order 29.

For Decision
5. **ELECTION OF A DEPUTY CHAIRMAN**
To elect a Deputy Chairman in line with Standing Order 30.

For Decision
6. **MINUTES**
To agree the public minutes and summary of the meeting held on 9 April 2019.

For Decision
(Pages 3 - 6)
7. **MINUTES OF THE GOVERNANCE COMMITTEE**
To receive the public minutes of the Governance Committee meeting held on 24 May 2019.

For Information
(Pages 7 - 8)
8. **MINUTES OF THE FINANCE & ESTATES COMMITTEE**
To receive the public minutes of the Finance & Estates Committee meeting held on 24 May 2019.

For Information
(Pages 9 - 10)
9. **MINUTES OF THE ACADEMIC & EDUCATION COMMITTEE**
To receive the public minutes of the Academic & Personnel Committee meeting held on 24 May 2019.

For Information
(Pages 11 - 14)

10. **APPOINTMENT OF COMMITTEES, PANELS AND REPRESENTATIVES**

Report of the Town Clerk.

For Decision
(Pages 15 - 24)

11. **HEAD'S REPORT**

Report of the Head.

For Information
(Pages 25 - 28)

12. **OUTREACH & PARTNERSHIP**

Report of the Head.

For Information
(Pages 29 - 34)

13. **RISK REGISTER 2018-19 FOR THE CITY OF LONDON SCHOOL BURSARY
FUND INCORPORATING THE CITY OF LONDON SCHOOL SCHOLARSHIPS AND
PRIZES FUND AND THE CITY OF LONDON SCHOOL EDUCATION TRUST**

Joint Report of the Chamberlain and the Bursar.

For Decision
(Pages 35 - 44)

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

16. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

17. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 9 April 2019.

For Decision
(Pages 45 - 50)

18. **NON-PUBLIC MINUTES OF THE GOVERNANCE COMMITTEE**

To receive the non-public minutes of the Governance Committee held on 24 May 2019.

For Information
(Pages 51 - 54)

19. **NON-PUBLIC MINUTES OF THE FINANCE & ESTATES COMMITTEE**
To receive non-public minutes of the Finance & Estates Committee held on 24 May 2019.
- For Information**
(Pages 55 - 58)
20. **NON-PUBLIC MINUTES OF THE ACADEMIC & PERSONNEL COMMITTEE**
To receive the non-public minutes of the Academic & Personnel Committee held on 24 May 2019.
- For Information**
(Pages 59 - 62)
21. **OUTSTANDING ACTIONS**
Report of the Town Clerk.
- For Information**
(Pages 63 - 66)
22. **HEAD'S NON-PUBLIC REPORT**
Report of the Head.
- For Information**
(Pages 67 - 92)
23. **FINANCIAL INFORMATION DASHBOARD**
Joint Report of the Chamberlain and Bursar.
- For Information**
(Pages 93 - 112)
24. **CITY OF LONDON SCHOOL DECISION TO PROGRESS WITH PHASE 1 OF THE MASTERPLAN AND UPDATE TO THE APPLICATION TO THE CITY FOR A LOAN TO FUND PHASES 1 TO 4 OF THE SCHOOL'S MASTERPLAN**
Report of the Head.
- For Decision**
(Pages 113 - 136)
25. **OPTIONS FOR THE FUTURE OF THE CITY OF LONDON BURSARY FUND, THE CITY OF LONDON SCHOOL SCHOLARSHIPS AND PRIZES FUND AND THE CITY OF LONDON SCHOOL EDUCATION TRUST**
Report of the Head.
- For Decision**
(Pages 137 - 150)

26. **CASH AVAILABLE IN THE SCHOOL'S CHARITY: THE CITY OF LONDON SCHOOL BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL SCHOLARSHIPS & PRIZES FUND**
Report of the Chamberlain.
- For Decision**
(Pages 151 - 152)
27. **PROPOSAL TO CHANGE THE SCHOOL'S DEPOSIT AND FEES PAID ON ACCEPTANCE OF A PLACE**
Report of the Bursar.
- For Decision**
(Pages 153 - 158)
28. **REGULAR UPDATE OF THE SCHOOL'S RISK REGISTER**
Report of the Bursar.
- For Information**
(Pages 159 - 174)
29. **STRATEGIC VISION 2019-2024**
Report of the Head.
- For Decision**
(Pages 175 - 202)
30. **DEVELOPMENT AND ALUMNI RELATIONS REPORT AND PLAN**
Report of the Head.
- For Information**
(Pages 203 - 228)
31. **UPDATE ON THE SCHOOL'S BURSARY AND SCHOLARSHIP PROGRAMME**
Report of the Bursar.
- For Information**
(Pages 229 - 232)
32. **SAFEGUARDING**
Report of the Head.
- For Information**
(Pages 233 - 240)
33. **HEALTH & SAFETY AND WELFARE**
Report of the Head.
- For Information**
(Pages 241 - 264)

34. **COMPLIANCE COMMITTEE**
Report of the Head.
NB – Please note that appendix 1 will be tabled at the meeting.

For Decision
(Pages 265 - 310)

35. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
36. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda - Circulated Separately

37. **CONFIDENTIAL MINUTES OF THE ACADEMIC & PERSONNEL COMMITTEE**
To receive the confidential minutes of the Academic & Personnel Committee meeting held on 24 May 2019.

For Information

38. **HARDSHIP BURSARY APPLICATIONS AND CASHFLOW FORECASTS**
Report of the Head.

For Decision